



NEW ITR14 FEATURES

This document deals with the new importation of a trial balance and some other new features.

ITR14

INTRODUCTION

The problem with ITR14s is that they are designed for the largest company in South Africa. What you will probably find is that most ITR14's are in fact more of a simplistic nature because they cover very simple CC's and companies, however the Sky Tax ITR14TR module will handle even the most complex tax returns.

The hardest most time consuming task is actually inputting the trial balance amounts and getting the right Accfin Sky source code against each amount entered. SARS does not use a source code they use a description whereas in our software we use a source code which of course make things much easier. The trick is getting from the trial balance amounts that comes out of a set of working papers or the general ledger amounts that come out of an accounting system with the Accfin Sky source codes.

Please note that you can export the trial balance from the Draftworx working papers with the Accfin Sky source codes.

In this version of Sky Tax we have simplified the importation process of the trial balance.

There are also some other new features which will be explained in this document.

ITR14 FRONT PAGE – RETURN INFO

The screen below indicates the front page of the ITR14 tax return. There is some very important information that you need to understand and address on the front page called **Return Info**, the most important being the **company type** which we call the **container type**.

The screenshot shows the ITR14 software interface. At the top, there's a 'Particulars of Taxpayer' section with fields for Client Code, Id/Reg No, Tax Number, Year end Month, and Name. Below this is a table with columns: Year, Taxable Income, Total Tax, Tax Credits, Due, Status, Submitted, Container Type, SARS Status, and Last Comm. The row for 2018 shows Taxable Income of 10,262,947.00, Total Tax of 2,873,625.16, Tax Credits of 100,000.00, and Due of 2,773,625.16. The Container Type is 'Large Business'. Below the table is the 'RETURN INFO' section with various tabs and a 'Check Return' button. The 'Registered Details' section has a 'Check Return' button. The 'Dormant' section has a checkbox for 'Is the company dormant?'. The 'Voluntary Disclosure Programme' section has a checkbox for 'Is this return in regard to a VDP agreement?' and a field for 'VDP No. 12222'. The 'Donations' section has checkboxes for 'Does the company want to claim donations in terms of s18A?' and 'Is the company a collective investment scheme?'. The 'Customs Information' section has a checkbox for 'Does the company have Customs registration number(s)?' and a field for 'Specify the number of Customs registration numbers 3'. The 'Company Type (Medium Large)' section has a checkbox for 'Is the company a body corp/share block as per s10(1)(e)?' and fields for 'Gross Income R 10,000,000' and 'Total Assets R 30,000,000'. The 'Type of Company' section has a dropdown menu set to 'Normal'. The 'Company Information' section has several checkboxes for 'Is the Company a Personal Service Provider?', 'is the company resident in SA for tax purposes?', 'Were any dividends declared?', 'Is the company a headquarter company as per s91?', 'Is the company part of a group of companies as per s1?', 'Did company receive/pay any amounts to a non-resident?', 'Was an effected transaction entered into as per s31 where the company:', 'Received/Earned foreign income', 'Incurred foreign expenditure?', and 'Is the company part of a group of companies that prepares financial statements?'. There are also fields for 'How many share classes have been issued' (2) and 'Number of Arrangements' (2).

CONTAINER TYPE

Based on the **gross income** amount and the **total assets** the system will automatically calculate the container type. The first step before you start is to create a new taxpayer for the year in question and then to create a new page by ticking on the green plus.

The next step is that you need to populate the gross income figure and the total assets figure and the system will then determine the taxpayer type.

If by chance you change the gross income and the total assets figures then the system is going to request a new container type if the brackets have changed as indicated on the screen below. In this instance you will lose the source code data that you entered, therefore please make sure you are sure of which container type at the start or at least have the trial balance.

Each container type has different source codes depending on whether its **micro, small, medium and large**. The container type is set on the size of the figures (i.e. the gross income and the total assets) so very large companies will have a lot more source codes as opposed to a micro which will have very few source codes. There may be a situation where you have entered the wrong income and assets and you correct them then the system will require a new container type and this will have the effect of deleting your current container even if you have input figures into the trial balance. If you place the cursor over **total assets** and **gross income** the system will give you a tooltip of the brackets that determine the container type.

Whenever the container type is going to change system will give you a warning message as indicated in the screen below.

At this time, it will also be a good idea to indicate **type of company** which is shown on the screen below and is depicted as **normal**. The other types of company are **small** and **branch** and an **employee** company. By placing your cursor over this field, you will see a tooltip of the different types of company. This will effect the rates!

IT14'S

Particulars of Taxpayer

Client Code: SNAZZY|SNAZZY SOFTWARE COMPANY SC (PTY) LTD Year end Month: MARK SILBERMAN
 Id/Reg No: 828282828 Tax Number: 9123456783 February SILBERMAN MARK

Year	Taxable Income	Total Tax	Tax Credits	Due	Status	Submitted	Container Type	SARS Status	Last Comm
2018	10,272,947.00	2,876,425.16	.00	2,876,425.16			Small Business		

RETURN INFO Return Info Financial Items Financial info Other Info Tax Liability e-Filing Documents Correspondence

Registered Details Have the banking, public officer and contact details been confirmed? (refer to guide)

Dormant Voluntary Disclosure Programme

Container Type

Is the company dormant? Did the company become dormant? Specify movement Reason

This will change container type from Medium/Large to Small and Delete All figures. Continue?

Company Type (Medium Large)

Is the company a body corp/share block as per s10(1)(e)?

Gross Income R: 10,000,000 (Sales, Turnover + Other Inc)

Total Assets R: 10,000,000 (Current + Non Current)

Customs Information

Does the company have Customs registration number(s)?

Specify the number of Customs registration numbers: 3

Main Industry Source Code: 41000 Profit Code: 0198 Other not specified Province: Gauteng

Profit Code Desc: MANUFACTURING

Type of Company

Normal

Company Information

Is the Company a Personal Service Provider? Have any dividends declared? Is the company a headquarter company as per s91?

Is the company resident in SA for tax purposes? Is the company part of a group of companies as per s17? Did company receive/pay any amounts to a non-resident?

How many share classes have been issued: 2

Urban Development deduction (s13quat)?

Did the company enter into reportable arrangement? as per s31-39 or Tax Act s76A/s80M-s80T

Number of Arrangements: 2

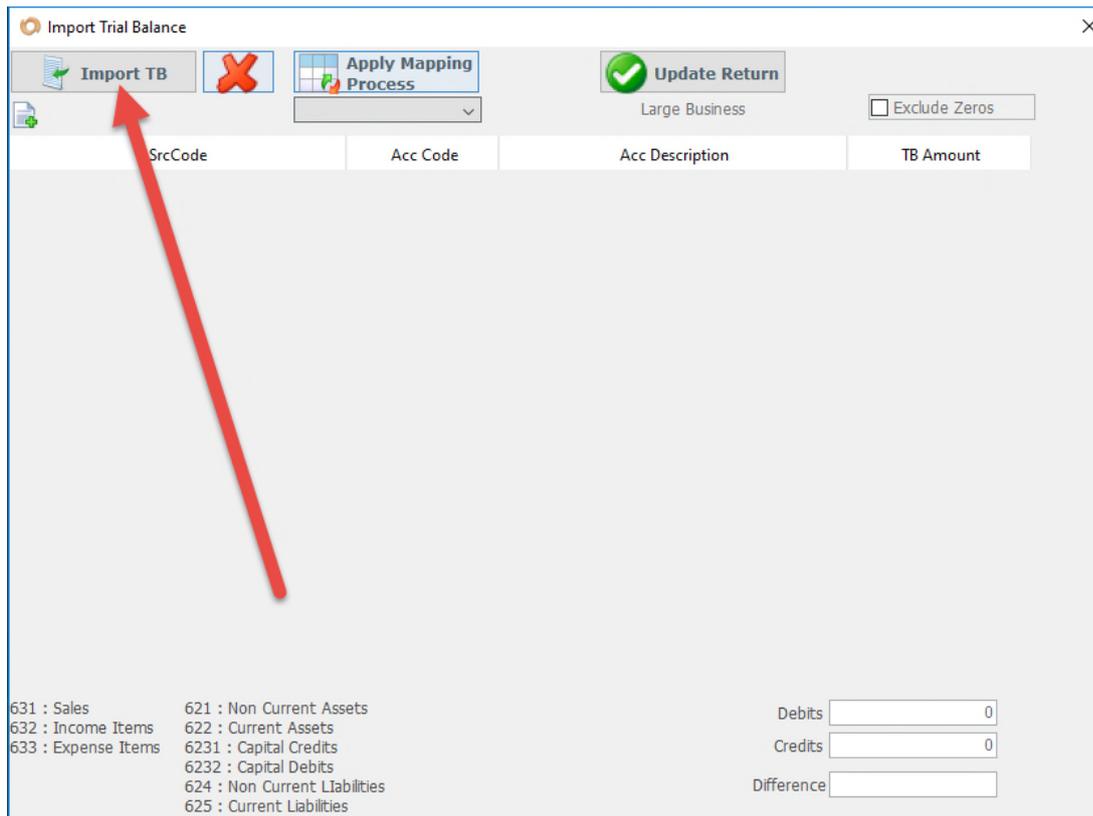
Was an effected transaction entered into as per s31 where the company:

Received/Earned foreign income Incurred foreign expenditure

Is the company part of a group of companies that prepares financial statements?

It will be a good idea to deal with any of the questions that you can answer on the **Return Info** screen by answering some of the questions the menu option relating to supporting schedules or additional information will be switched on in the financial items tab when you select financial items.

Once the formalities have been attended to in the above screen you can import the trial balance by selecting **Financial Info**. Once you are on the screen click on the trial balance button in order to commence the import.



The above screen has a number of different processes.

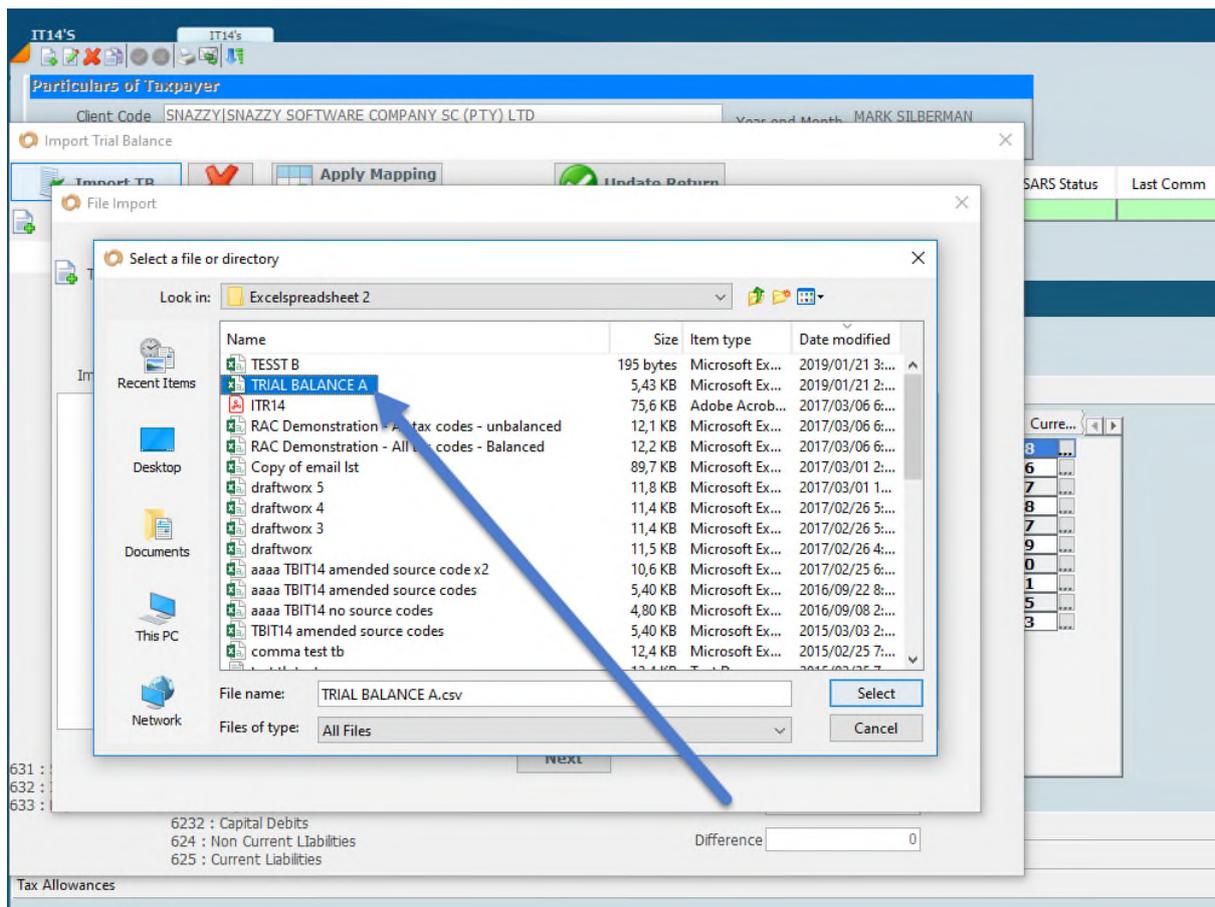
Import trial balance – this button will allow you to import the trial balance, it will navigate you to where the trial balance is. The trial balance must be in a CSV format. The importation system will allow you to configure any format trial balance. Once you have run and import and you find that it is not correct you can do it as many times as you like until satisfied.

X – this button will delete the contents of the trial balance page.

Apply mapping process – this button will allow you to pull in a trial balance without source codes and if you have pulled in the trial balance from the previous year it will automatically map the accounting codes to Sky Tax source codes which are based on the previous year.

Drop down below the apply mapping button – where you are using the same accounting codes for your trial balances in that you use a standard accounting system and you have allocated the codes for the year before you can save the trial balance as a mapping file which can be used for the next year.

The Update Return button – this button will update the source codes on the return and must be pressed whenever a new trial balance is imported. This will also need to be done when the TB is manually changed.



Once you have found the trial balance you are looking for click on it and the trial balance will load and it will look like on the screen below. The trial balance imported in the screen below already has its source codes which you can see on the left-hand side. If you're happy with the source codes and it all balances you can then click on the **update return** and it will update the trial balance in the tax return.

Client Code: SNAZZY|SNAZZY SOFTWARE COMPANY SC (PTY) LTD

Year and Month: MARK SILBERMAN

Import Trial Balance

Import TB Apply Mapping Process Update Return

Large Business Exclude Zeros

SrcCode	Acc Code	Acc Description	TB Amount
4734 Less: Purchases - Foreign: Connected(e	250	Opening stock	10,000
4734 Less: Purchases - Foreign: Connected(e	260	Closing stock	-150,000
4734 Less: Purchases - Foreign: Connected(e	290	Purchases raw materials	391,704.36
4734 Less: Purchases - Foreign: Connected(e	299	Purchases - STATIONERY	125,826.93
4643 Other non-current liabilities 624 - Non	637	637 Shareholders loan - JOINT	-776,976.74
4643 Other non-current liabilities 624 - Non	638	638 Other shareholders	10
4643 Other non-current liabilities 624 - Non	639	639 Shareholders loan - A	84,098.47
4643 Other non-current liabilities 624 - Non	640	640 Shareholders loan - B	-32,895.56
4643 Other non-current liabilities 624 - Non	641	641 Shareholders loan - C	-289,001.07
4639 Share capital 6231 - Capital Credits]	595	595 Share capital	-100
4638 Cash and cash equivalents 622 - Curre	702	702 Call account - A	187,405
4637 Gross trade and other receivables (excl	662	662 Debtors control	10,137,765.56
4637 Gross trade and other receivables (excl	666	666 Deposits	50,958.31
4637 Gross trade and other receivables (excl	670041	670041 Loan - A	4,414.8
4637 Gross trade and other receivables (excl	67007	67007 Loan - D	10,200
4637 Gross trade and other receivables (excl	67014	67014 Loan - E	4,450
4637 Gross trade and other receivables (excl	67019	67019 Loan - F	2,896
4623 Gross trade and other payables (not o	812	812 A. ROTH & CO	-30,000
4623 Gross trade and other payables (not o	814	814 Accruals	-67,500.98
4623 Gross trade and other payables (not o	815	815 Creditors control	-44,786.86

631 : Sales 621 : Non Current Assets Debits 17,461,516.29

632 : Income Items 622 : Current Assets Credits 17,461,516.63

633 : Expense Items 6231 : Capital Credits Difference -0.34

6232 : Capital Debits

624 : Non Current Liabilities

625 : Current Liabilities

Tax Allowances

If there are some source codes that are blank, those line items will appear at the top of the page and then it's a simple matter of allocating the source code.

Client Code: SNAZZY|SNAZZY SOFTWARE COMPANY SC (PTY) LTD

Year and Month: MARK SILBERMAN

Import Trial Balance

Import TB Apply Mapping Process Update Return

ACCFIN TEST M... Large Business Exclude Zeros

SrcCode	Acc Code	Acc Description	TB Amount
	230	SALES	-10,000,000
	480	480 Taxation - Normal tax	0
	481	481 WITHHOLDING TAX - AFRICA	0
	490	490 Development costs capitalised	0
			0
			0
4734 Less: Purchases - Foreign: Connected(e	250	Opening stock	10,000
4734 Less: Purchases - Foreign: Connected(e	260	Closing stock	-150,000

By clicking on the source code area, a drop down will open with all the available source codes. If you know what the source code is then scroll down to it and select. If you want to access the group of

source codes then at the bottom of the trial balance window there are some main codes examples. If you type in 631 it will give you a list of all the source codes that belong to sales. You will see at the bottom of the trial balance the headers for the groups of source codes.

Client Code: SNAZZY|SNAZZY SOFTWARE COMPANY SC (PTY) LTD

Year and Month: MARK SILBERMAN

Import Trial Balance

Import TB Apply Mapping Process Update Return

ACCFIN TEST M... Large Business Exclude Zeros

SrcCode	Acc Code	Acc Description	TB Amount
	230	SALES	-10,000,000
4401		[Income (other than foreign divs) exempt from tax -s10(excl s10(1)(e) 6411 - D	0
4402		[Income exempt by virtue of double tax agreement 6411 - Debit Non-Taxable]	0
4408		[Credit agreement and debtors allowances (hire-purchase)(s24) 6412 - Debit Sp	0
4410		[Doubtful debt allowance (s11(j)) 6412 - Debit Special Allowances]	0
4414		[Allowance for future expenditure (s24C) 6412 - Debit Special Allowances]	0
4417		[Improvement to leasehold premises (s11(g)) 6412 - Debit Special Allowances]	0
4418		[Lease payments on capitalised leased assets 6412 - Debit Special Allowances]	10,000
4419		[Lease premium allowance (s11(f)) 6412 - Debit Special Allowances]	-150,000
4734		[Less: Purchases - Foreign: Connected(e)290	391,704.36
4734		[Less: Purchases - Foreign: Connected(e)299	125,826.93
4643		[Other non-current liabilities 624 - Non	-776,976.74
4643		[Other non-current liabilities 624 - Non	10
4643		[Other non-current liabilities 624 - Non	84,098.47
4643		[Other non-current liabilities 624 - Non	-32,895.56
4643		[Other non-current liabilities 624 - Non	-289,001.07
4639		[Share capital 6231 - Capital Credits]	-100
4638		[Cash and cash equivalents 622 - Curre	187,405
4637		[Gross trade and other receivables (excl	10,137,765.56
4637		[Gross trade and other receivables (excl	0
4637		[Gross trade and other receivables (excl	50,958.31
631		Sales	
632		Income Items	
633		Expense Items	
621		Non Current Assets	
622		Current Assets	
6231		Capital Credits	
6232		Capital Debits	
624		Non Current Liabilities	
625		Current Liabilities	
		Debits	
		Credits	
		Difference	-0.34

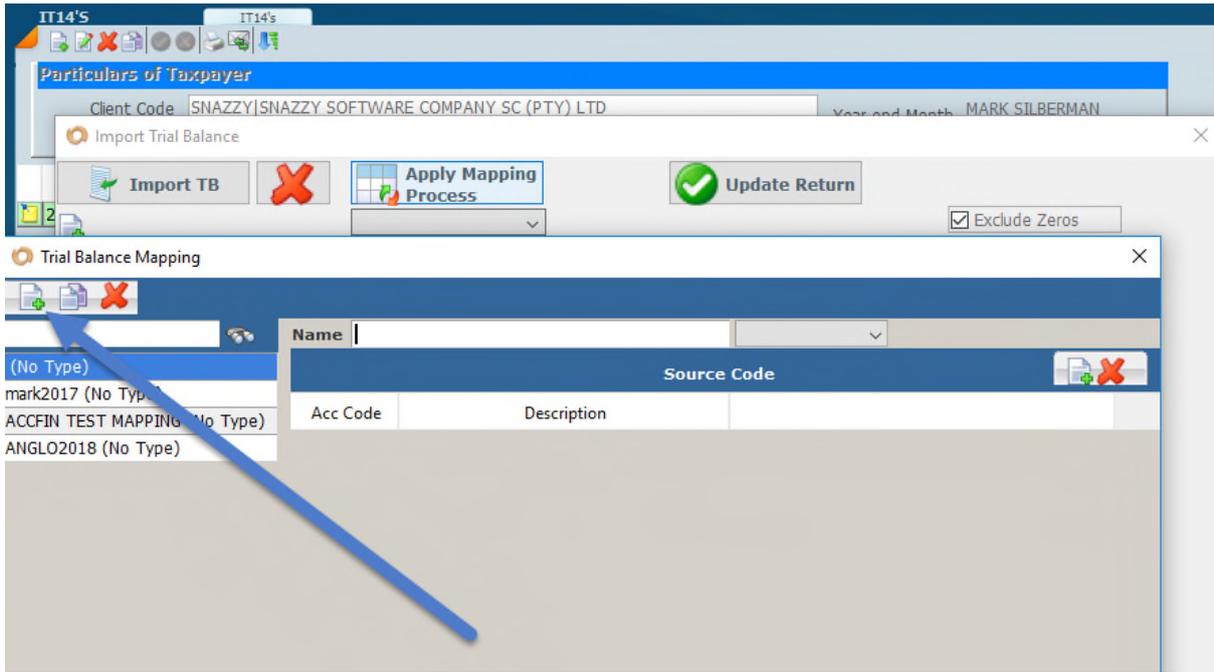
Once you have populated all the source codes you can update the trial balance and the figures in the financials of the tax return will automatically refresh.

MAPPING FILES

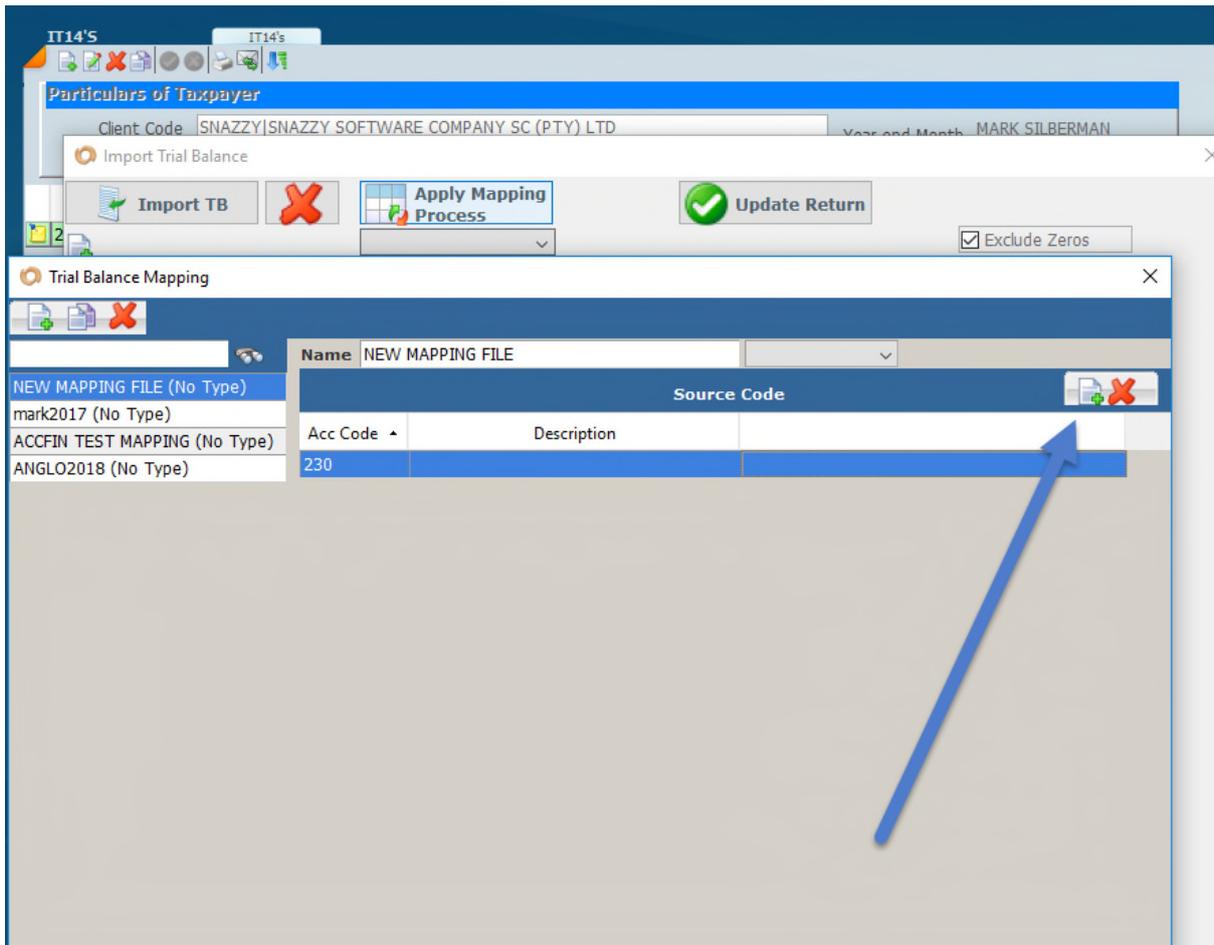
From now on in any particular year that you have mapped the files to the source codes and you get a trial balance for the following year, import the trial balance, and then click on **Apply Mapping Process** and the system will import the trial balance which has no source codes and apply the source codes from the previous year.

If you have pre-populated the source code column you can create a mapping file by clicking on the **Apply Mapping Process** which will display this following screen and then it is just a matter of creating a new file and filling the screen by matching each account code with the source code.

Click on the green plus and type in the name of the mapping file.



Once the name of the mapping file has been created click on the green plus on the right-hand side to add a line item for account code and source code.



CHECK RETURN

Please note the new check return button which will give you a list of all the items that the system detects in error.

Particulars of Taxpayer

Client Code	SNAZZY SNAZZY SOFTWARE COMPANY SC (PTY) LTD	Year end Month	MARK SILBERMAN
Id/Reg No	828282828	Tax Number	9123456783
		February	SILBERMAN MARK

Year	Taxable Income	Total Tax	Tax Credits	Due	Status	Submitted	Container Type	SARS
2018	10,262,947.00	2,873,625.16	100,000.00	2,773,625.16			Large Business	

RETURN INFO | Return Info | Financial Items | Financial info | Other Info | Tax Liability | e-Filing | Documents | Correspondence

Registered Details **Check Return**

Have the banking, public officer and contact details been confirmed? (refer to guide)

Dormant

Is the company dormant?
 Did the company become dormant
Specify movement R 1,000,000
Reason **Ceased Operations**

Company Type (Medium Large)

Is the company a body corp/share

Gross Income R 10,000,000 (Sales, Turnover + Other Inc)
Total Assets R 30,000,000 (Current + Non Current)

Type of Company

Normal

Company Information

Is the Company a Personal Service Provider?
 Is the company resident in SA for tax purposes?
How many share classes have been issued 2

Were any dividends declared?
 Is the company part of a group of companies as per s1?
 Did company receive/pay any amounts to a non-resident?

Is the company a headquarter company

Specify the number of Customs registration numbers 3

Main Industry Source Code 80100 Profit Code 1898 Other not specified Province Gauteng

Profit Code Desc. MANUFACTURING

Error Message: Please check the following
Total income in income statement does not equal gross income on return info.
Total Assets does not equal total assets on return info.
Fields missing value on Partner details
Fields missing value on Capital Gains details

CHECKS AFTER TRIAL BALANCE IS UPDATED

Check that the Control Total is zero.

The screenshot shows the 'Particulars of Taxpayer' section for SNAZZY SOFTWARE COMPANY SC (PTY) LTD. The trial balance table is as follows:

Year	Taxable Income	Total Tax	Tax Credits	Due	Status	Submitted	Container Type	SARS Status	Last Comm
2018	10,272,947.00	2,876,425.16	.00	2,876,425.16			Large Business		

The 'FINANCIAL INFO' section shows the 'Trial Balance' with the following data:

Category	Value	Label
Non Current Assets	233,259	(A)
Current Assets	10,398,089	(B)
Credit Balances	9,282,447	(C1)
Debit Balances	0	(C2)
Non Current Liabilities	1,014,761	(D)
Current Liabilities	334,140	(E)
CONTROL TOTAL (A+B-C1+C2-D-E)	0	

The right-hand side of the trial balance shows a detailed breakdown of liabilities:

Item	Value
Long-term loans - interest free: Connected (Local)	0 4608
Long-term loans - interest free: Non Connected (Local)	0 4716
Long-term loans - interest free: Connected (Foreign)	0 4717
Long-term loans - interest free: Non connected (Foreign)	0 4718
Long-term loans - interest bearing: Connected (local)	0 4607
Long-term loans - interest bearing: Non-Connected (Local)	0 4719
Long-term loans - interest bearing: Connected (Foreign)	0 4720
Long-term loans - interest bearing: Non Connected (Foreign)	0 4721
Deferred tax liability	0 4605
Other non-current liabilities	1,014,761 4643

A red arrow points to the 'CONTROL TOTAL' field, which displays '0'.

Check the net profit equals the profit in the financials.

IT14's

Particulars of Taxpayer

Client Code: SNAZZY|SNAZZY SOFTWARE COMPANY SC (PTY) LTD Year end Month: MARK SILBERMAN
 Id/Reg No: 828282828 Tax Number: 9123456783 February: SILBERMAN MARK

Year	Taxable Income	Total Tax	Tax Credits	Due	Status	Submitted	Container Type	SARS Status	Last Comm
2018	10,272,947.00	2,876,425.16	.00	2,876,425.16			Large Business		

FINANCIAL INFO

Trial Balance Refresh Source Codes

Balance Sheet

Income Statement

		Sales	Income Items	Expense Items
Sales(Turnover)	15,484,482			
Cost of Sales (excluding stock adjustments)	377,531			
Gross Profit / (-) Loss	15,106,951			
Income Items	14,074			
Expense Items	4,548,078			
NETT PROFIT / (-) LOSS	10,572,947			

Accommodation and travel expenses: Local	0	4761
Accommodation and travel expenses: Foreign	0	4762
Accounting loss on disposal of fixed / other assets	0	4763
Admin, mng, secretarial, rentals, quar fee, other Conn (t	0	4516
Admin, mng, sec, rentals, quar fee, other Connected (t	0	4764
Admin, mng, secretarial, rentals, other sev - non connec	0	4564
Alterations and improvements (excluding repairs and i	0	4565
Bad debts written off	65,011	4547
Capital improvements - farming operations(12 of the	0	4765
Commission paid	0	4766
Compensation for loss of office	0	4566
Consulting, legal and professional fees	0	4518
Depreciation	185,090	4519
Directors' / members' remuneration	603,334	4569
Donations - public benefit organisation (s18A)	0	4576
Donations - other	0	4770
Expenditure incurred directly or indirectly in effecting	0	4771
Temp exp: Wages & Salaries (excl. medical, pension, pi	1,989,262	4529

Tax Computation

Tax Allowances

Check the provisional tax payments.

IT14's

Particulars of Taxpayer

Client Code: SNAZZY|SNAZZY SOFTWARE COMPANY SC (PTY) LTD Year end Month: MARK SILBERMAN
 Id/Reg No: 828282828 Tax Number: 9123456783 February: SILBERMAN MARK

Year	Taxable Income	Total Tax	Tax Credits	Due	Status	Submitted	Container Type	SARS Status	Last Comm
2018	10,262,947.00	2,873,625.16	100,000.00	2,773,625.16			Large Business		

TAX LIABILITY

Current Years Taxable Income/(-) Calculated Loss	10,562,947.00
Deduct: Assessed loss brought forward	
CALCULATED INCOME / LOSS(A)	10,562,947.00
Taxable Capital Gain(B)	.00
LESS: Donations Allowed(C)	300,000.00
Taxable Income (A+B-C)	10,262,947.00
Tax on Income	2,873,625.16
LESS: Tax Credits	100,000.00
89 Quat Interest	
90% Rule Penalty Additional Tax\Penalty	
TOTAL DUE	2,773,625.16

Capital Gains

Loss BFWD	This Year	Total Gain\Loss
	0	0

Donations

BPWD	This Year	Total	CPWD
	300,000	300,000	0.0

Invoice