



### **SKY TAX**

Accfin's tax programs have been instrumental in innovating the tax industry in South Africa. **Sky Tax** revolutionises the way firms manage a client's tax information and process tax returns. The program has been built using best of breed practice and best of breed technology and is used by many South African accounting firms from very small to very large.

**Sky Tax** is a system designed to manage and process the interactions between a Tax Practitioner, their Tax Clients and SARS. This ultimate Tax Management system is designed to help in the running of a tax department, managing, tracking and controlling each aspect of a client's tax affairs, making sure you as a Tax Practitioner meet your tax return deadlines to SARS and most important of all, reducing risk of exposure to liability.

### **IMPORTANT VIDEOS TO WATCH**

<https://www.screencast.com/t/tKByNjt2vJN> **10 minutes**

Short demo showing the versatility of Sky Software's **Client Master File**. We show you how we filter data, how we email and how this system is paperless. We also show you how our **Provisional Tax** works in a risk averse environment

<https://www.screencast.com/t/iMtSy3p4> **9 minutes**

## THE FUTURE OF ACCOUNTING FIRMS

Demonstration on how **digital signatures** will change your practice saving you thousands of hours. In this video, we demonstrate how you get your taxpayer clients to sign a mandate letter. Digital signatures can be automatically generated in bulk for **mandates, provisional tax** and **tax return** approvals. Our digital signatures make your system POPI compliant.

<http://www.screencast.com/t/1xADxdJ86> **4 minutes**

We show you how **Retirement Fund contributions** and **medical credits** works.

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## DIFFERENCES BETWEEN SKY TAX AND PROSERIES TAX SYSTEMS

This document highlights some of the differences but not necessarily all. It is an attempt to illustrate the major differences between Pro-Series Tax and **Sky Tax**.

The major differences between Professional Series - Tax Manager and Sky Tax is one of technology as Sky Tax has been developed using state of the art technology. Virtually all the features found in Pro-Series have been provided in Sky Tax. Since launching **Sky Tax**, the feature set has grown substantially to the point where it has become a paperless system.

Sky is **web enable** and **cloud ready**. Practices can run the system on their own network or use a **private** or **public cloud**. Or one can make use of the Accfin Cloud. The cloud system can be accessed in a **browser** or a **smart client (small java applet)** and owing to the technology that we use we are now in the position to provide an **unlimited user licence**, simply because there is virtually no installation of the software on each terminal.

***This means every person in your firm can have access to the system and rights and privileges can be set. The application can be open on everyone's desktop simultaneously. Every person in the firm can have a hand in producing tax returns.***

## LICENCING OF THE DIFFERENT TAX PRODUCTS

Pro Series Tax products were sold as 3 separate products Tax Manager, Tax Advisor and iTax Connect. The user firms were allowed to decide on which products they wanted and how many users of each they wanted. Typically, what happened is that part time users did not obtain a licence because of the cost of the licence. The unlimited user licence now takes care of this as there is no additional cost on rolling the system out to all people in the firm who would require viewing or editing capabilities. It's important to understand that the new Sky Licence makes full usage of the software and if a firm does not use a particular aspect say like actually filing returns they

are penalising themselves! If the firm does not roll out to all users who would have an interest in tax they are in fact penalising themselves!

### LICENCING OF THE EFILING CONNECTION

With Pro-Series, we always recommended that one user became the eFiler and there was normally only one eFiling licence in use. In **Sky Tax**, the so called iTax Connect licence now falls away and every user can become an e-Filer, depending on the policy of the firm. The system now caters for multiple eFiling profiles. E.g. A 4-partner practice can now have a separate e-filing profile for each partner and when the system interacts with SARS the correct profile will be selected as the Profile number is kept against each taxpayer. It is now up to each firm to decide how they want to interact with SARS and how to restrict rights.

### SQL DATABASE

We use the world's best open source SQL database called PostgreSQL which is used in 70% of the world's cloud based applications. Comparing to Pro-Series there now is no necessity to run a **re-index, pack** or **conversion** of data. Program updates are now automatic and can be run without any user having to log out of the system. We have implemented a system of **automatic updates** and we **back-up** the cloud every day to 3 different places. The system is unlimited and keeps the data forever.

### PAPERLESS OFFICE

**Sky Tax** brings to RSA for the first time an integrated paperless tax system. In order to do this, we have streamlined and improved the following: -

- Filter on data – Sky is an enquiry system
- Status for tracking and controlling
- Sticky Notes – unlimited and forever
- Fastest tax return production system in RSA
- One app that is totally integrated with all the disciplines

**Sky Tax** allows the movement of tax returns around the office without printing out any report. The best way to illustrate this is by way of an ITR14 example. Status is used for this purpose.

As part of the financial statement preparation the company tax calculation is prepared with all the schedules. This can be part of the working papers or outside of a working paper system, its actually irrelevant. The important thing here is the final trial balance includes the tax calculation and moves seamlessly into **SKY Tax** from an Excel spreadsheet

Using **SKY Tax** the staff on the client site move the data from working papers into **SKY Tax**. In **SKY Tax** this is done via an Excel spreadsheet.

The audit staff members can complete the tax return in **SKY Tax** in minutes as they are the most familiar with the client's taxes and all the information that is on the client site. Once this is done then the tax return can be moved back to the tax department for finalisation and submission.

### **DATA FILTERS CHANGE EVERYTHING**

Pro Series filters are very powerful but can only be used in the production of reports.

Filters in Sky defines the way the software works. Sky Software filters work on the data and can be built successively. E.g. You can build a filter on top of a filter, on top of a filter until the desired results display. E.g. February companies – One partner – provisional tax clients only – last assessment greater than R1million - etc. Filters are something that all users need to understand as it is a very powerful feature and will be used in a whole lot of different ways driving the software.

The first step in the process is to choose partner and manager and then you will be able to work within that data set. For example, if you want to view one particular partners clients (see screen below) you would just set the filter on that partner, then you could filter by a particular manager and the data would change accordingly. Over and above that you can access the advanced filters that can be set up and reduce the size of your dataset.

## THE FUTURE OF ACCOUNTING FIRMS

The screenshot displays a tax software interface with two main sections: 'P1 LIST' and 'P1 REVIEW'.

**P1 LIST:** A table listing taxpayers with columns for Code, Description, and Tax No. The entry 'ANGLO AMERICAN (PTY) LTD' with Tax No. 158264847 is highlighted. A red arrow points to the 'Co' radio button, and a green arrow points to the 'All' radio button in the filter options.

Code	Description	Tax No
ANGLO	ANGLO AMERICAN (PTY) LTD	158264847
BRADLEY	OOSTHUIZEN BRADLEY	075123869
CAR001	CARSTENS JOHANNES	658871199
FAST	FAST PAPER SERVICE (PTY) LTD	834667157
SMARTY	PANTS	2134567896
THEMS	THE MS TRUST	111111116

**P1 REVIEW:** Shows details for 'ANGLO AMERICAN (PTY) LTD'. It includes sections for 'SAPS Information', 'Ledger Information', and 'Estimated Calculation'.

**SAPS Information:**

Year Last Assessed	2015
Assessed Income	1,000,000.00
Normal Income	1,000,000.00
Add % Increase	240,000.00
Estimated Income	1,240,000.00
Employees Tax	.00
Foreign Tax Credit	.00

**Ledger Information:**

Assess Year	2015	09/05/2017
Normal Income	990,000.00	
Add % Increase	237,600.00	
Estimated Income	1,227,600.00	
Employees Tax	.00	
Foreign Tax Credit	.00	

**Estimated Calculation (05/09/2017):**

Turnover	
Estimated Income	1,240,000.00
Tax on Income	67,200.00
Rebate	.00
Medical Credit	
Tax for Full Year	67,200.00
Tax for this period	33,600.00
Employees Tax	.00
Foreign Credits	.00
Tax Liability	33,600.00
Interest	.00
Penalty	.00
Total Due	33,600.00

The screen below shows the advanced filters list. As you select a filter the list panel shuffles to display the data selected. You can then select another filter and the list panel will shuffle again with the desired result.

## THE FUTURE OF ACCOUNTING FIRMS

The screenshot displays a software interface for tax preparation. On the left, a 'P1 LIST' shows a list of partners with columns for Code, Description, and a numerical value. A green arrow points to the 'ANGLO' entry. An 'Advanced filter...' menu is open over the list, showing various filter options such as 'Uncleared Notes', 'Last Assess Year greater', 'SARS Irp6 Downloaded/Exists', 'SARS Irp6 Missing', 'SARS Irp6 Different', 'Estimate Income greater than', 'test', 'eFiling Status', 'Calculation Missing', 'Tax Payable', 'Non Charge', and 'new filter'. The main window is titled 'YEAR SELECTION' and 'P1 REVIEW'. It shows 'Tax Year 2018', 'Year end Month February', and 'Reply Date 26/08/2017'. Below this, the 'Particulars of Taxpayer' section shows 'Client Code: ANGLO/ANGLO AMERICAN (PTY) LTD' and 'MARK SILBERMAN SENIOR MANAGER'. The 'SARS Information' table shows 'Year Last Assessed 2015' and 'Assessed Income 1,000,000.00'. The 'Ledger Information' table shows 'Assess Year 2015' and 'Normal Income 990,000.00'. The 'Estimated Calculation' table shows 'Estimated Income 1,240,000.00' and 'Total Due 33,600.00'. Buttons for 'Invoice', 'Submit', and 'Response' are visible at the bottom.

All the filters are in fact user-definable and new filters can be created as you go. If you are running in the Accfin Cloud then you will receive the filters that everybody has.

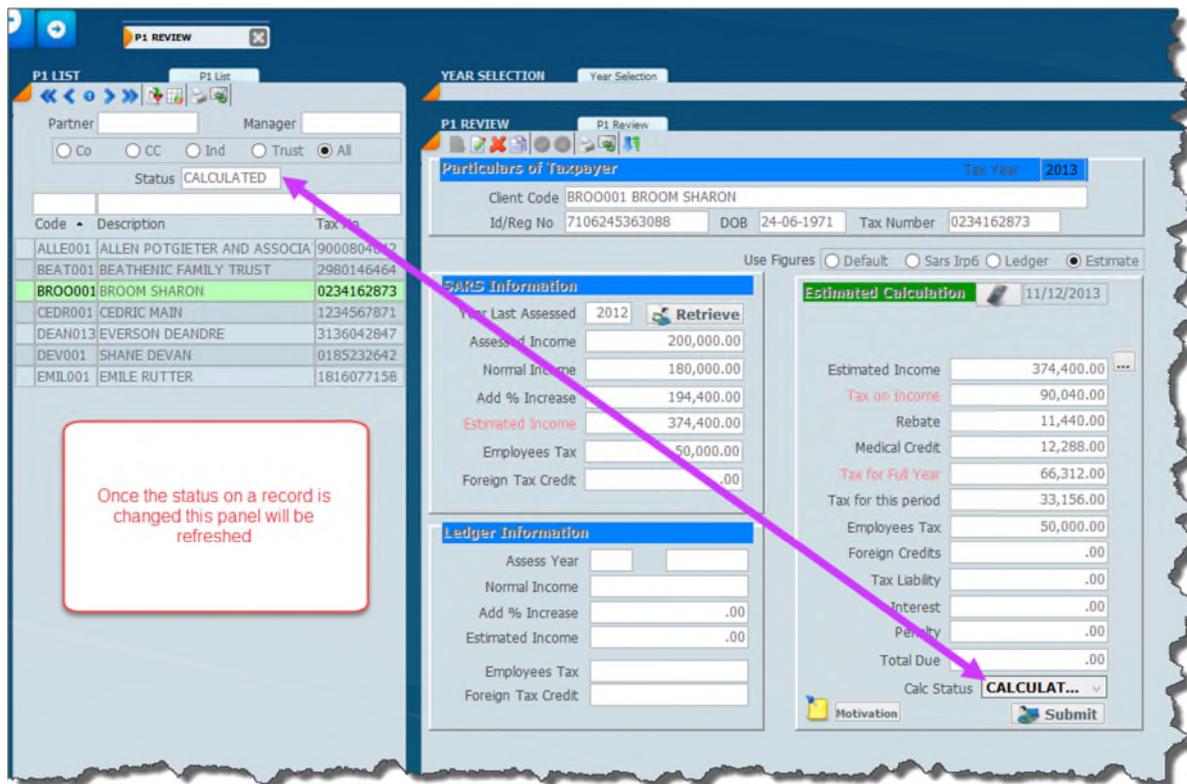
In the example where this becomes really important is where you file tax returns and you need to do particular downloads, say Assessments or notices or something like that. Please look at the retrieval of assessments and notices later on in this document which are now automatic.

### STATUS - THE NEW TASKING SYSTEM

In **SKY TAX**, we have introduced a system of displaying a user defined **STATUS** against a **tax return** or **provisional tax form** and together with very strong data filters a partner can monitor the whole preparation process in real time when status filters are set and changed.

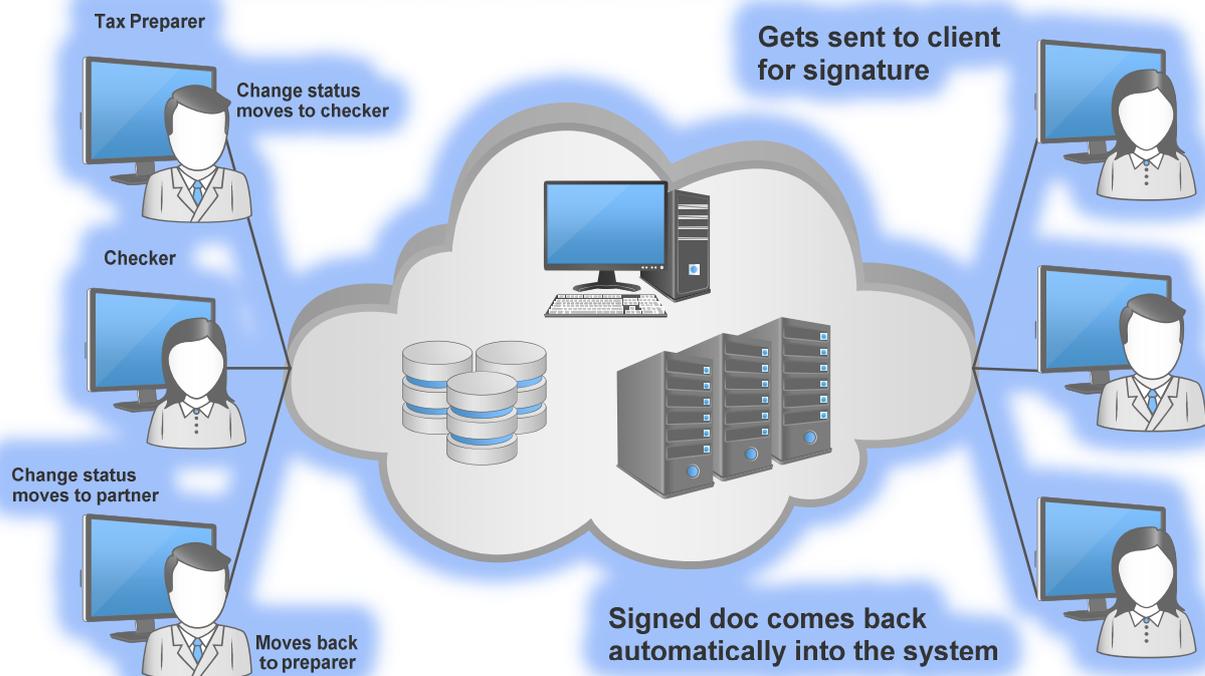
Changing the **STATUS** can move the return to the next point in the process by making use of the status filter as well as the filter process above. I.e. the partner or tax department. This is done by setting the status filter.

# THE FUTURE OF ACCOUNTING FIRMS



The screen below depicts the movement around the office.

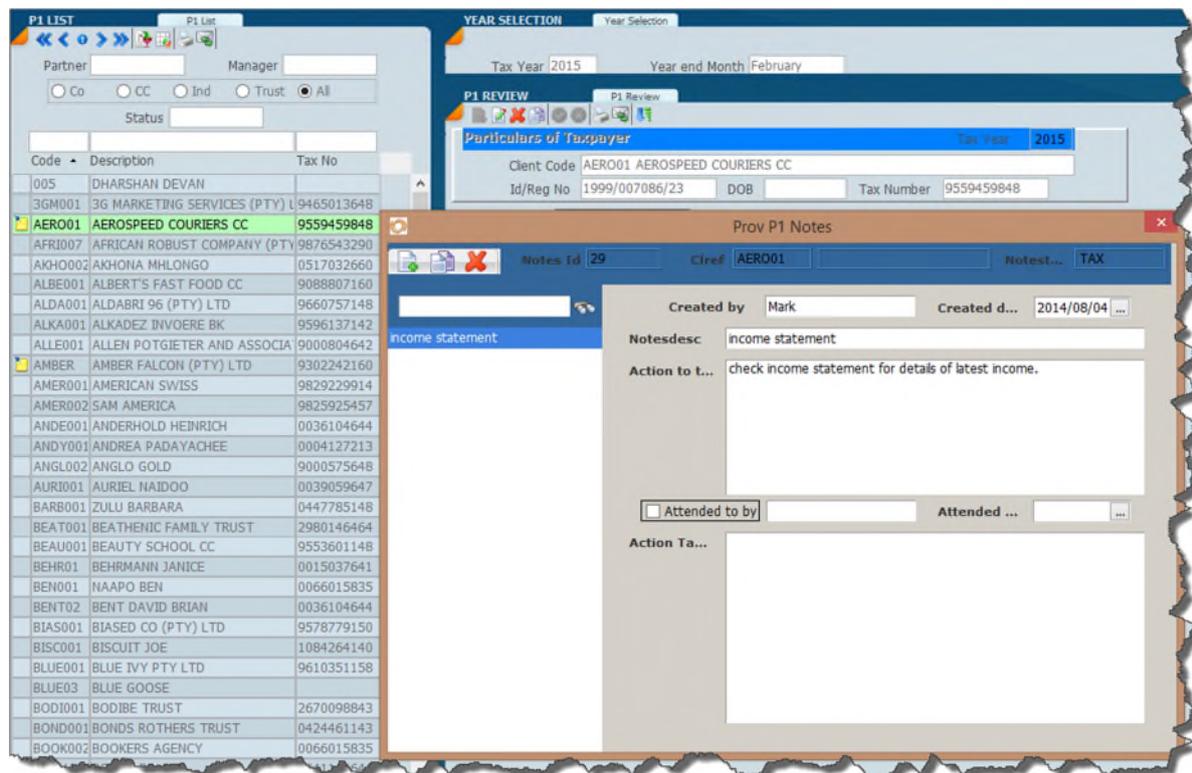
## Status is changed allowing the record to be moved around



There is a setting, if the user requires that will generate a sticky note where the status is changed allowing full auditability on status changes.

## STICKY NOTES

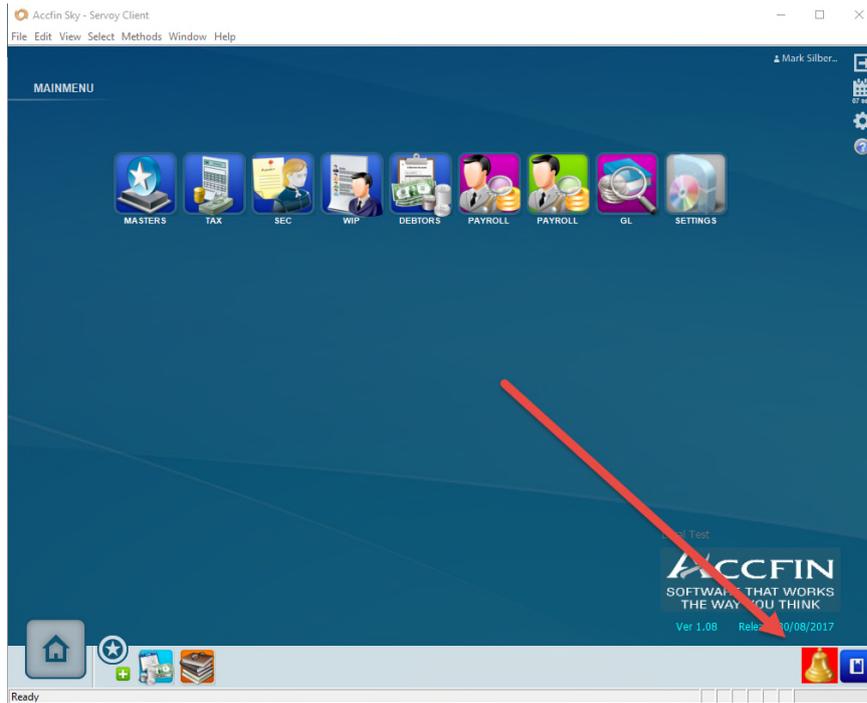
Traditionally the way firms work is to produce a report on paper and then mark all the requirements with a red pen. With Sky this is not necessary as the instructions can be indicated in a sticky note or status and moved around the office electronically. Multiple sticky notes can be kept against each record forever. Where a sticky note is open they are indicated by the sticky note icon. 



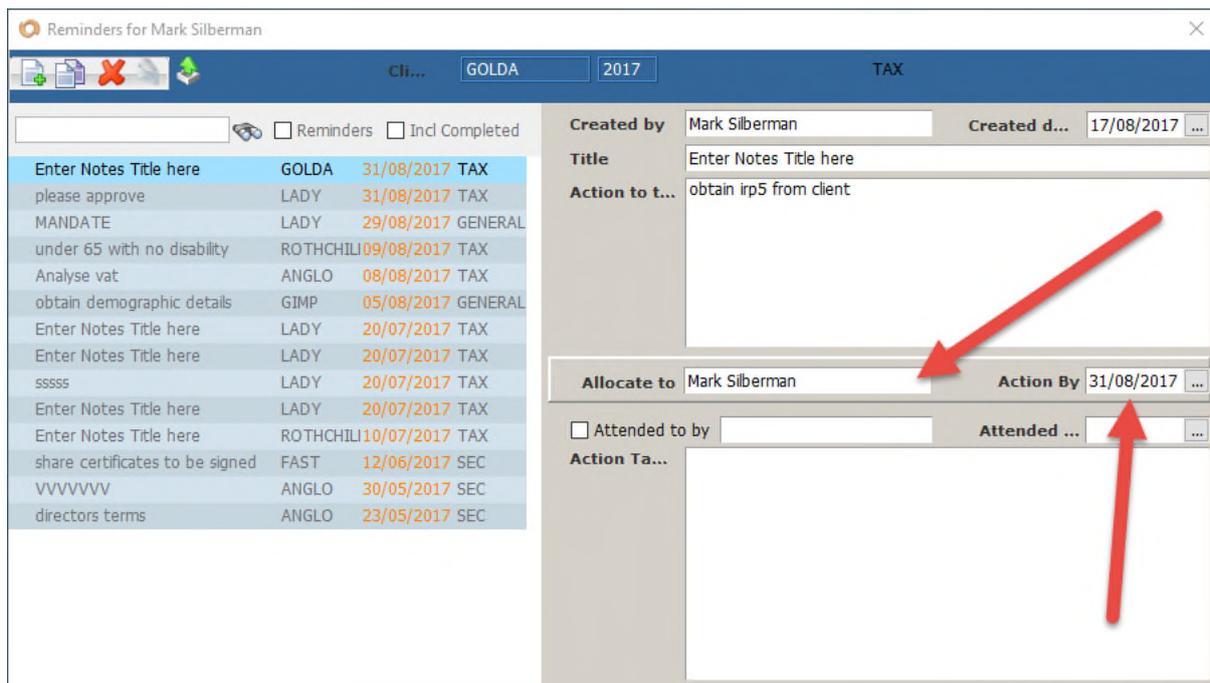
Filters can indicate cleared or uncleared sticky notes.

Sticky Notes can be made against the client and any transaction in the system. The purpose of a Sticky Note is to record information about that transaction or other information, to ask someone to obtain extra information or to query something. Sticky Notes can be allocated to any person with a date for completion. Sticky Notes and how they have been dealt with will remain on the system forever. Sticky Notes become a very powerful system when used together with the status.

# THE FUTURE OF ACCOUNTING FIRMS



On the screen above or any screen of SKY an icon  this icon will show where there are sticky notes that have passed the deadline. This indicates that the user who logs in has outstanding Sticky Notes that must be cleared. Further down the screen below indicates all the Sticky Notes that this particular user has to deal with. You will note that there are various filters that can be used.



## THE FUTURE OF ACCOUNTING FIRMS

Requests by sticky notes can be allocated to anyone on the system and will not be marked off until completed by clicking on the attended to date.

### PROVISIONAL TAX EFILING

Each user can interact with SARS e Filing from the review screen on an individual taxpayer basis. This means each taxpayer can be reviewed, finalised and submitted virtually at the same time. Despite this a global submission of provisional tax returns can be processed.

The review screen below shows how the interaction with SARS eFiling works.

You can see the Risk Averse features of SKY in that the Right-Hand Panel with a green arrow will indicate the figure that is to be used in the Provisional Tax Calculation. In the left-hand box, we have got the SARS information and as well as the ledger information, and it is a simple matter to put the screen into edit mode and then select between the SARS IRP 6 and the ledger or to click estimate and change the screen accordingly.

The screenshot displays the SARS eFiling software interface. On the left, a 'P1 LIST' table shows a list of taxpayers. The 'LADY GAGA LADY' entry is highlighted in green, with a tax number of 0841057839. The main area shows the 'P1 REVIEW' screen for this taxpayer. It includes fields for 'Tax Year' (2018), 'Year end Month' (February), and 'Replay Date' (26/08/2017). The 'Particulars of Taxpayer' section shows 'Client Code' LADY GAGA LADY, 'Id/Reg No' 8988888888, 'DOB' 1988/05/27, and 'Tax Number' 0841057839. The 'SARS Information' section shows 'Year Last Assessed' 2016, 'Assessed Income' 2,500,000.00, and 'Normal Income' 2,500,000.00. The 'Ledger Information' section shows 'Assess Year' 2018, 'Assess Date' 09/07/2017, and 'Normal Income' 2,400,000.00. The 'Estimated Calculation' section shows 'Estimated Income' 1,500,000.00, 'Tax on Income' 410,624.90, 'Rebate' 13,635.00, 'Medical Credit', 'Tax for Full Year' 396,989.90, 'Tax for this period' 198,494.95, 'Employees Tax' .00, 'Foreign Credits' .00, 'Tax Liability' 198,494.95, 'Interest' .00, 'Penalty' .00, and 'Total Due' 198,494.95. A green arrow points to the 'Estimated Income' field. The 'Calc Status' is 'PREPARED...'. Buttons for 'Invoice', 'Submit', and 'Response' are visible at the bottom.

## THE FUTURE OF ACCOUNTING FIRMS

The screen above depicts the full Provisional Tax Screen. You will see the icons on the top of each page, one can pick on an individual and send the form and the email letter or do it in bulk by choosing the clients on the left-hand side with the appropriate filters. Partner and Manager can be set with various other advanced filters. With Provisional Tax, we use status which you will see on the bottom right hand side of the page and we can filter on the status so that we can see the clients that we want to work on.

Further down you will see three dots and we have clicked on that to open a facility to enter a Capital Gain.

The screenshot displays a software interface for Provisional Tax. On the left is a 'P1 LIST' table with columns for Code, Description, and Tax No. The client 'LADY GAGA LADY' with Tax No. 0841057839 is highlighted. On the right is the 'P1 REVIEW' screen for 'Particulars of Taxpayer'. It shows 'SARS Information' for the year 2016, with Assessed Income of 2,500,000.00. An 'Estimated Calculation' window is open, showing 'Estimated Income' of 1,500,000.00 and 'Tax on Income' of 410,624.00. A pop-up window titled 'TmProvP1Inc' is overlaid on the calculation screen, showing a breakdown of income and tax:

Category	Amount	Tax on Lump Sum
Capital Gain	300,000.00	
Lump Sum	.00	.00
Normal Income	1,200,000.00	
Estimated Inco...	1,500,000.00	

A green arrow points to the 'Estimated Income' field in the 'Estimated Calculation' window.

The Screen below shows an extended screen where we have got the estimated income and the total due as well as the calculation status. By clicking on any client, the view on the right-hand side will change immediately. One can then change the status and one can then click on

## THE FUTURE OF ACCOUNTING FIRMS

the submit button of the screen. the purpose of this screen is to review the provisional taxes quickly.

The screenshot displays a tax software interface. On the left, a 'P1 LIST' table shows a list of clients with columns for Code, Description, Tax No, Estimated Inc, Total Due, and Calc Status. The client 'LADY GAGA LADY' is highlighted in green. On the right, the 'YEAR SELECTION' and 'Particulars of Taxpayer' screens are visible. The 'Particulars of Taxpayer' screen shows the client's details and a summary of tax calculations.

Code	Description	Tax No	Estimated Inc	Total Due	Calc Status
AFR001	AFRIMAX INTERNATIONAL (PTY)	0606153205	.00	.00	CALCULATED
ANGL0	ANGLO AMERICAN (PTY) LTD	9158264847	1,240,000.00	33,600.00	CALCULATED
BR001	BRUYN JOHN HENDRIKWA	0322210643	.00	.00	CALCULATED
BRAD01	BOOTHUIZEN BRADLEY	0675123869	1,000,001.00	157,495.16	CALCULATED
BUFF	BUFFET WARREN	1138522154	.00	.00	CALCULATED
CAR001	CARSTENS JOHANNES	0658871199	.00	.00	CALCULATED
CART001	CARTER BLUE IVY	1919732147	.00	.00	CALCULATED
CLD01	WILLIAMS CLOETE SAMMY	0767152648	.00	.00	CALCULATED
DEK01	DE KLERK ANELLITE	1016020156	.00	.00	CALCULATED
ELAD1	BASIL ERASMUS WELCOME	2376384190	.00	.00	CALCULATED
ERU	REDDY ERUSHLYN	1234567897	.00	.00	CALCULATED
FAST	FAST PAPER SERVICE (PTY) LTD	9834667157	.00	.00	CALCULATED
GATES	GATES WILLIAM	0658871199	.00	.00	CALCULATED
GIMP	GIMP (PTY) LTD	9422832155	.00	.00	CALCULATED
GOLDA	GOLDSMITH AARON	1344005946	.00	.00	CALCULATED
GONG1	GONTSANA WENDY PHILILE	1138522154	.00	.00	CALCULATED
GUPTAA	GUPTA ATUL	0097087878	.00	.00	CALCULATED
KHUM001	KHUMALO TERVINE MALUSI	1199153642	.00	.00	CALCULATED
KNOWV001	KNOWLES BRANDEN ARMY	0812755155	.00	.00	CALCULATED
LADY	GAGA LADY	0841057839	1,500,000.00	198,494.95	PREPARED FO
LUCKY	DA SILVA LUCKY	0461503641	2,000,000.00	372,495.00	CALCULATED
NAID001	NAIDOO MICHELLE	1207156645	.00	.00	CALCULATED
PAD001	PADAYACHE KIM RENE	1207156645	.00	.00	CALCULATED
ROTHCHILD	ROTHCHILD PHILIP	1070066640	.00	.00	CALCULATED
SILB	SILBERMAN MARK	0642698153	.00	.00	CALCULATED
SMARTY	PANTS	2134567896	.00	.00	CALCULATED
SMIT003	SMITH DAWN PRETTY	1629201649	.00	.00	CALCULATED
SMITHM	SMITH MICHAEL	1681078844	.00	.00	CALCULATED
SNAZZY	SNAZZY SOFTWARE COMPANY	9123456783	.00	.00	CALCULATED
THEMS	THE MS TRUST	1111111116	.00	.00	CALCULATED
VAND003	VAN DER MERWE DAVID	1282790144	.00	.00	CALCULATED
ZILLA	ZILLA INCORPORATED (PTY) LTD	9559439848	.00	.00	CALCULATED

The 'Particulars of Taxpayer' screen for 'LADY GAGA LADY' shows the following details:

- Client Code: LADY GAGA LADY
- Id/Reg No: 898888888
- DOB: 1988/05/27
- Y/E: February
- Tax Number: 0841057839

Summary of Tax Calculations:

Category	Amount
Assessed Income	2,500,000.00
Normal Income	2,500,000.00
Add % Increase	.00
Estimated Income	2,500,000.00
Employees Tax	.00
Foreign Tax Credit	.00
Estimated Income	1,500,000.00
Tax on Income	410,624.90
Rebate	13,635.00
Medical Credit	
Tax for Full Year	396,989.90
Tax for this period	198,494.95
Employees Tax	.00
Foreign Credits	.00
Tax Liability	198,494.95
Interest	.00
Penalty	.00
Total Due	198,494.95

Provisional tax lends itself to digital signatures. You can email your clients in bulk. There will be a link in the email and once the client signs the digital letter these letters will automatically flow back into the system and you will be able to see which clients have signed the letter approving the email.

## TAX RETURN E FILING

File a tax return directly from the tax return record. The e-Filing tab will keep a record of the status with SARS. The status will change automatically when a process is run.

The system displays more meaningful error messages when e-filing and produces the xml code against the tax return record making the error checking and the support on e-filing far simpler.

The screen below shows how the enhanced error checking on submission of a tax return works and shows missing data.

## THE FUTURE OF ACCOUNTING FIRMS

The screenshot displays a tax software interface for the 2014 tax year. At the top, the 'Particulars of Taxpayer' section shows the following details:

- Client Code: AURI001|AURIEL NAIDOO
- Id/Reg No: 8011065083084
- DOB: 19-06-1943
- Tax Number: 0039059647

Below this is a table with the following columns: Total Income, Total Deductio..., Taxable Income, Total Tax, Tax Credits, Due by/to You, Submitted, and Status. The data for 2014 is as follows:

Year	Total Income	Total Deductio...	Taxable Income	Total Tax	Tax Credits	Due by/to You	Submitted	Status
2014	1,130,000,000.0	50,203,316.00	1,069,796,684.0	427,829,608.60	60,550,163.20	367,279,445.40	2014/06/09	SUBMIT...
2013	-4,526,500.00	207,221.00	-4,733,721.00	.00	800,014,310.00	-800,014,310.00	2013/09/17	ASSESS...

A modal dialog box titled 'Please fill in the following fields' is overlaid on the screen, listing the following required fields:

- Surname
- First Name
- Initials
- Date of Birth
- ID Number
- Cell Number
- Phone Number
- Fax Number
- Email Address
- Street Number
- Street Name
- Suburb
- City
- Physical Postal Code
- Postal Address Missing
- Marital Status
- Bank Acc Number
- Branch Number
- Bank Acc Holder
- Bank Acc Type
- Branch Name
- Bank Name

The dialog box includes an 'OK' button at the bottom. The background interface shows tabs for 'E-FILING', 'Tax Calculation', 'Income', 'Deductions', 'Demographics', 'Gen Info', 'Capital Recon', and 'e-filing'. At the bottom, there are buttons for 'Retrieve', 'Submit', and 'Correction'.

By right clicking on the response button the xml code sent to SARS can be produced as indicated in the screen below.

## THE FUTURE OF ACCOUNTING FIRMS

Record of eFiling business

This is what was sent through to SARS

The whole focus of the tax return grid or the tax return entry screen has been rehashed and looks like the screen below. On the left-hand side, you have got a panel which lists all the clients. You may manipulate what displays here by using filter options and then emailing and querying by adding a sticky note.

CLIENT SELECT

Particulars of Taxpayer

TAX CALCULATION

You will notice that some of the codes on the left-hand side are orange and this means that records for the tax year has not been created. You will

notice in the middle of the screen there is a **calc-status**. One can by using the filter in the middle, just on top of **Calc Status** set the taxpayers that you want to display which can be in the **partner** or **manager** group as well.

It is a simple matter to navigate between years by just clicking on a year on the panel on the top right-hand side. One can quite easily click between the year 2017 and 2016. In fact, you can be in the middle of doing data entry and if you would like to see what the position is in the previous year just click on the previous year and screen will change instantly to the same screen but for the last year.

On the left-hand panel, you will note that there is a **SARS status** and this aspect shows the SARS status which gets inserted automatically, in fact what we are showing there are the words that indicate the Correspondence that came down from SARS and we can also filter on this and get exactly what we want to show in the list.

Pictured below is a view of the e-Filing Screen tab. You can see that an e-filing record has been created. This is where we control all the aspects of e-Filing. You will note that there is an **update status/download assessment**. By clicking on this button, the assessment will download as well as any of the correspondence which will display on the correspondence tab. The correspondence tab will show all the income tax correspondence related to that tax record. It will only show the correspondence in regard to income tax.

## THE FUTURE OF ACCOUNTING FIRMS

**Particulars of Taxpayer**

Client Code: BRADLEY|OOSTHUIZEN BRADLEY      MARK SILBERMAN  
 Id/Reg No: 0909000      DOB: 2009/08/31      Tax Number: 0075123869      SENIOR MANAGER

Year	Total Income	Total Deductions	Taxable Income	Total Tax	Tax Credits	Due by/to You	Status	Submitted	SARS Status
2017	3,605,818.00	956,555.10	2,625,462.90	972,818.79	265,518.72	707,300.07	READY F...	15/08/2017	AD SUPPORTING DO
2016	1,385,557.00	200,000.00	1,185,557.00	393,875.37	5,000.00	388,875.37	FINALISED		

**E-FILING**      Tax Calculation      Income      Deductions      Demographics      Gen Info      Capital Recon      e-filing      Documents      Correspondence

Retrieve      Previ...      Submit      Correction      Upd Status / Download Assessment

Date: 2017/08/15      Ver: 001      Entry: 7

V...	Date Received	Retrieved By	Date Submitted	Submitted By	Status	Profile	Response
001						WCars9689	Response

eFiling Code: 786975      Profile: WCars9689      ACT

The screen below will show all documents stored against a tax record. Unlimited documents can be stored against tax records.

**Particulars of Taxpayer**

Client Code: BRADLEY|OOSTHUIZEN BRADLEY      MARK SILBERMAN  
 Id/Reg No: 0909000      DOB: 2009/08/31      Tax Number: 0075123869      SENIOR MANAGER

Year	Total Income	Total Deductions	Taxable Income	Total Tax	Tax Credits	Due by/to You	Status	Submitted	SARS Status	Last Comm
2017	3,605,818.00	956,555.10	2,625,462.90	972,818.79	265,518.72	707,300.07	READY F...	15/08/2017	AD SUPPORTING DO	15/08/2017
2016	1,385,557.00	200,000.00	1,185,557.00	393,875.37	5,000.00	388,875.37	FINALISED			

**DOCUMENTS**      Tax Calculation      Income      Deductions      Demographics      Gen Info      Capital Recon      e-filing      Documents      Correspondence

*Sky Document Link*

Name	Date	Group	Sub-Group	Expires
Cover Page IT12CoverPage	09-08-2017 18:43	TAX	eMAIL	
Cover Page IT12CoverPage	15-08-2017 14:22	TAX	eMAIL	
Cover Page IT12CoverPage	15-08-2017 14:22	TAX	eMAIL	

## THE FUTURE OF ACCOUNTING FIRMS

**Particulars of Taxpayer** 2017

Client Code: MARK SILBERMAN  
Id/Reg No: 6208105140062 DOB: 1981/08/10 Tax Number: MARK SILBERMAN

Year	Total Income	Total Deductions	Taxable Income	Total Tax	Tax Credits	Due by/to You	Status	Submitted	SARS Status	Last Comm
2017	560,000.00	31,405.00	528,595.00	105,644.79	103,780.54	1,864.25	ASSESSED	23/03/2018	B3	24/03/2018
2016	343,241.00	51,858.00	291,383.00	39,008.61	40,986.00	-1,977.39	ASSESSED	28/08/2017	RF	29/08/2017
2015	450,000.00	25,954.00	424,046.00	87,880.60	82,548.50	5,332.10	ASSESSED	29/01/2016	IT34 ASSESSMENT	29/01/2016
2014	422,740.00	30,003.00	389,997.00	79,080.45	77,460.45	1,620.00	ASSESSED	30/03/2015	IT34 ASSESSMENT	
2013	360,000.00	28,353.30	331,646.70	58,724.71	31,538.53	27,186.18	ASSESSED	19/05/2014	IT34 ASSESSMENT	

**CORRESPONDENCE**

Retrieve List: Select Profile: voicenet

ID	Type	Subtype	Year	Issue Date	Status	View	Retrieved By	Retrieved Date
39,304,049	Letter	B3	2017	20180323	RETRIEVED	View	1A9E810B-3623-4	2018/04/05 7:45 I
202,994,415	IT34 ASSESSMENT	IT34	2017	20180323	RETRIEVED	View	1A9E810B-3623-4	2018/04/05 7:45 I
39,326,463	Letter	AD	2017	20180323	RETRIEVED	View	1A9E810B-3623-4	2018/04/05 7:45 I
36,899,161	Letter	DP	2017	20171114	RETRIEVED	View	1A9E810B-3623-4	2018/04/05 7:45 I
35,474,529	Letter		2017	20170906	RETRIEVED	View	1A9E810B-3623-4	2018/04/05 7:45 I
35,474,529	Letter		2017	20170906	RETRIEVED	View	1A9E810B-3623-4	2018/03/23 11:03

Correspondence downloaded

## DATA ENTRY ASSESSMENTS

All the data entry screens have been redesigned to show virtually all aspects of a taxpayer. There is therefore no need to jump all over the place to see what has transpired with a taxpayer. The screen below will give you virtually every aspect of an assessment.

The assessment are automatically downloaded.

**Assessment Data Entry**

**Particulars of Taxpayer**

Date Captu... 13/12/2013 ... Client: HILDD001 MOFFAT Hilda  
Last Retri... Id/Reg No: AN143978 Tax No: 0060022209  
Type: ORIGINAL Tax Return ... 2010 Entry No: Due Date: 01/02/2011 ...

Submission Date: 24/09/2010 ... Assessment Date: 01/07/2010 ... P... 20F416DF-A89F-4181-B78

Category	Amount	Category	Amount
Lump Sum	.00	Lump Sum	10,000.00
Lump Sum Tax	.00	Lump Sum Tax	.00
Normal Income	497,892.65	Normal Income	100,000.00
- Deductio...	.00	Deductions	50,000.00
+ Taxable Cap G...	.00	Taxable Cap Gain	.00
<b>Taxable Income</b>	<b>497,892.65</b>	<b>Taxable Income</b>	<b>50,000.00</b>
Tax on Income	132,902.83	Tax on Income	15,000.00
Rebate	.00	Rebate	1,098.00
Medical Credit	.00	Medical Credits	.00
<b>Net Normal</b>	<b>132,902.83</b>	<b>Net Normal</b>	<b>13,902.00</b>
Additional Tax	.00	Additional Tax	.00
<b>Total Tax</b>	<b>132,902.83</b>	<b>Total Tax</b>	<b>13,902.00</b>
Less : Paye	138,663.52	Less : P...	14,000.00
Foreign Tax Cr...	1,044.00	Foreign Tax Cr...	23,000.00
Provisional Tax	.00	Provisional Tax	.00
89 Quat Interest	.00	89 Quat Interest	.00
Penalty	.00	Penalty	.00
<b>Net Debit or Cr...</b>	<b>-6,804.69</b>	<b>Net Debit or Cr...</b>	<b>-23,098.00</b>
Balance b/fwd	.00	Balance b/fwd	.00
<b>Due By You</b>	<b>-6,804.69</b>	<b>Due By You</b>	<b>-23,098.00</b>

Objection: Date: Reason: Status: Refund: Date: 15/01/2014 Amount: 23,098.00 Interest: .00 Remarks: Rec Date Rec Amt Int Alloc

All aspects of a tax return can be seen on the single screen above. The assessment and correspondence can be obtained on the above screen by clicking on the appropriate buttons. The refund can be processed here.

### **DIGITAL SIGNATURES**

This takes the software to the next level and makes your email POPI compliant.

We have facilities that will generate bulk e-mails with attachments of an e-mail document together with say a Provisional Tax Form or a Tax Return Form. What happens is that the e-mail is sent to the customer, the taxpayer. Two e-mails are sent. The first one explains what the situation is and the second one will have various links which will take the user into a **Secure Digital Portal** whereby they can sign the document. They can then affix their signatures, they can set it up in a graphical format or just do letters like I have done in the screen below. The system can be set up in such a way that once the taxpayer signs a document it will always flow back into the System. The green arrow depicts the document signature below by clicking on the Data Box, the PDF Form will open. Once the signature has been attached to the document the document is then encrypted and cannot be modified.

# THE FUTURE OF ACCOUNTING FIRMS

**YEAR SELECTION**  
 Tax Year: 2018, Year end Month: February, Due Date: 31/08/2017, Assess Cutoff: 16/08/2017

**DOCUMENTS**  
 P1 Review, Documents  
 Sky Document Link  
 Name: Irp6, Description: P1Irp6, Date: 2017/09/08 1:18 PM  
 File Name: Irp6.pdf, File Path: tmprovp1Review\_dtl, Type: application/pdf

**Signed and all signatures are valid.** Signature Panel

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 Tel 0881 222 348 / 0881 ACCFIN

**INCOME TAX**  
 Return for payment of provisional tax

LADY GAGA  
 5 ROSE BUD  
 SMITH STREET  
 SUNNINGHILL  
 SANDTON

**PROVISIONAL TAX ADVICE**  
 Reference number: 0841057839  
 Date: 08/08/2017

Year last assessed: 2016  
 Normal Income: 2,400,000.00  
 Add: Percentage increase: 0.00  
 Estimated taxable income: 1,500,000.00

Tax period: P1 2018  
 Tax payable on or before: 31/08/2017

Turnover	
Estimated taxable income	1,500,000.00
Tax on estimated taxable income	410,624.90
Less: Rebates	13,635.00
Less: Medical Credit	
Tax for the full year	396,989.90
First Period: Less half of the tax payable for the full year	198,494.95
Less: Employees' tax for this period (6 months)	0.00
Less: Foreign tax credits for this period (6 months)	0.00
Tax payable for this period	198,494.95
Add: Penalty	0.00
Add: Interest	0.00
Total amount payable	198,494.95

Mark Silberman  
 Mark Silberman  
 08-08-2017 13:42:14 (UTC+02:00)  
 Signed by Mark Silberman, mark@accfin.co.za

Signature of the provisional taxpayer or representative: \_\_\_\_\_  
 Name of the provisional taxpayer or representative taxpayer: \_\_\_\_\_  
 Date: \_\_\_\_\_

Payments can be made at any SARS branch office  
 Mondays to Fridays: 08h00 - 15h30  
 Closed on Saturdays, Sundays and Public holidays.  
 Payments can also be made at or electronically to: ABSA, FNB, NEOBANK, STANDARD BANK  
 Payment reference number: 0841057839P00012018 Beneficiary ID/Account number: SARS-PROV

Income tax reference number: P00.period/year  
 When making a payment always use the payment reference number. For bank payments, the beneficiary ID must be used as the account number.  
 Note: Payments that do not comply with both the above-mentioned payment reference number and the beneficiary ID will not be accepted.

Version 02/08/2017

## DOWNLOADING NOTICES AND ASSESSMENTS

When a letter or notice is downloaded a sticky note is created. The many job partner can then allocate the sticky notice to somebody in the firm can deal with any issues. And when all the issues are dealt with the sticky note can be closed.

**CLIENT SELECT**  
 Partner: \_\_\_\_\_, Manager: \_\_\_\_\_, Tax Year: 2017

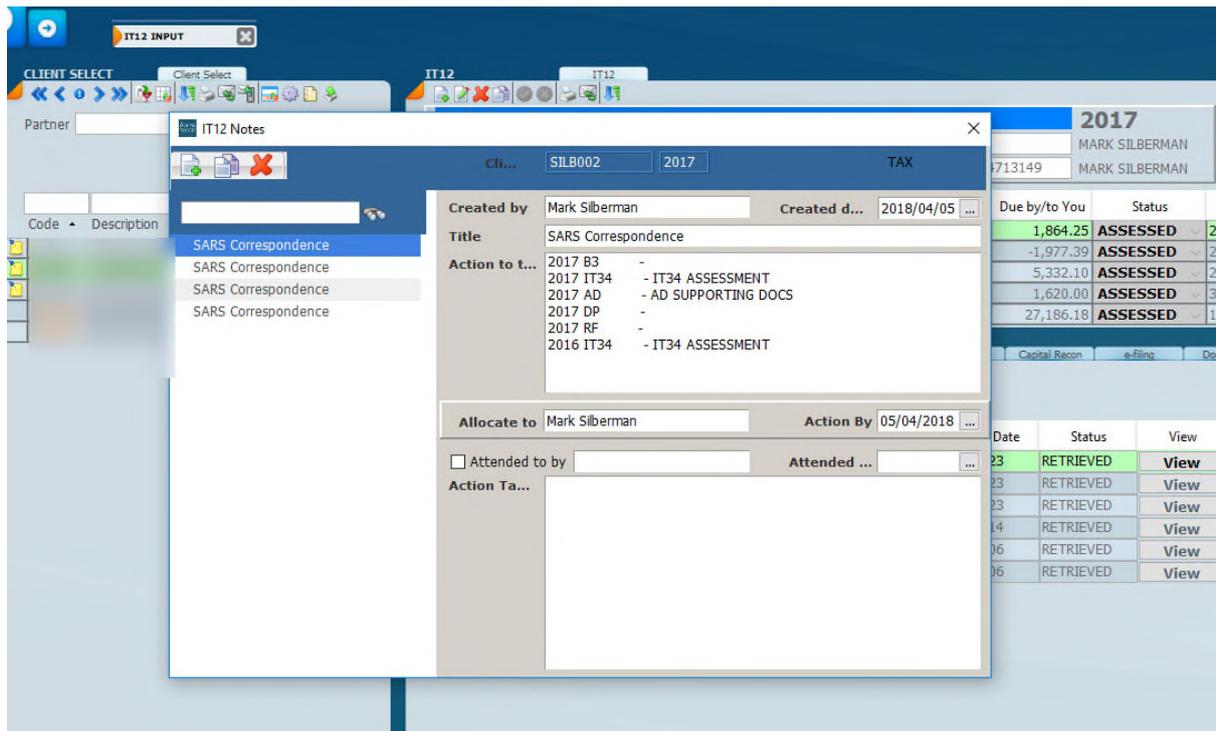
**Particulars of Taxpayer**  
 Client Code: \_\_\_\_\_, Client Name: MARK SILBERMAN, Salary  
 M/Reg No: 9208105140082, DOB: 1981/08/10, Tax Number: \_\_\_\_\_

Year	Total Income	Total Deductions	Taxable Income	Total Tax	Tax Credits	Due by/to You	Status	Submitted	SARS Status	Last Comm
2017	560,000.00	31,405.00	528,595.00	105,644.79	103,780.54	1,864.25	ASSESSED	23/03/2018	B3	24/03/2018
2016	343,241.00	51,856.00	291,385.00	39,008.61	40,266.00	-1,977.39	ASSESSED	28/08/2017	RF	29/08/2017
2015	450,000.00	25,954.00	424,046.00	87,880.60	82,548.50	5,332.10	ASSESSED	29/01/2016	IT34 ASSESSMENT	29/01/2016
2014	422,740.00	30,003.00	389,997.00	79,080.45	77,460.45	1,620.00	ASSESSED	30/03/2015	IT34 ASSESSMENT	
2013	360,000.00	28,353.30	331,646.70	56,724.71	31,538.53	27,186.18	ASSESSED	19/05/2014	IT34 ASSESSMENT	

**CORRESPONDENCE**  
 Select Profile: voicenet

ID	Type	Subtype	Year	Issue Date	Status	View	Retrieved By	Retrieved Date
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39,326,463	Letter	AD	2017	20180323	RETRIEVED	View	IA9E8108-3623-4	2018/04/05 7:45
36,899,161	Letter	DP	2017	20171114	RETRIEVED	View	IA9E8108-3623-4	2018/04/05 7:45
35,474,529	Letter	RF	2017	20170906	RETRIEVED	View	IA9E8108-3623-4	2018/04/05 7:45
35,474,529	Letter	RF	2017	20170906	RETRIEVED	View	IA9E8108-3623-4	2018/03/23 11:03

## THE FUTURE OF ACCOUNTING FIRMS



### THE TAX LEDGER

The tax ledger allows the user to view virtually any aspect of taxes. One can click on the year grid on the top and the bottom of the screen will show you the different types of tax for the year that you have clicked on.

THE FUTURE OF ACCOUNTING FIRMS

**SELECTION** Selection

**Particulars of Taxpayer**

Client Code: BRADLEY|OOSTHUIZEN BR...  
 Id/Reg No: 0909000  
 Tax Number: 0075123869

MARK SILBERMAN  
SENIOR MANAGER

Year	P1 Status	P2 Status	TopUp	Tax Ret	Submit	Date	Assess	Date
2019					0		0	
2018	CALCULATED	CALCULATED		CREATED	0		0	
2017	CALCULATED			READY FOR S...	2	15/08/2017	0	
2016				FINALISED	15	13/09/2017	0	

**TAX RETURN** Prov. P1 Prov. P2 Top Up Tax Return Payments

Submission Date: 15/08/2017 Assessment ...

**Pick the year** (points to 2017 in table)

**Pick the type of tax** (points to Normal Income section)

**ITA34**  Include ITA34 in eMail

Rating Amou...  
 Objection Date  
 Reason  
 Status  
 Refund Date  
 Amount  
 Interest  
 Remarks  
 Rec Date Rec Amt Int Alloc

Lump Sum	.00	Lump Sum	
Lump Sum Tax	.00	Lump Sum Tax	
Normal Income		Normal Income	
- Deductions		Deductions	
+ Taxable Cap Gain	.00	Taxable Cap Gain	
<b>Taxable Income</b>	2,461,482.90	<b>Taxable Income</b>	
<b>Tax on Income</b>	928,638.99	<b>Tax on Income</b>	
Rebate	13,500.00	Rebate	
Medical Credit	9,552.00	Medical Credits	
<b>Net Normal</b>	905,586.99	<b>Net Normal</b>	
<b>Additional Tax</b>	.00	<b>Additional Tax</b>	
<b>Total Tax</b>	905,586.99	<b>Total Tax</b>	
Less : Paye	.00	Less : P...	
Foreign Tax Cr...	264,087.67	Foreign Tax Cr...	
Provisional Tax	200,000.00	Provisional Tax	
89 Quat Interest	.00	89 Quat Interest	
Penalty	0	Penalty	
<b>Net Debit or Cr...</b>	441,499.32	<b>Net Debit or Cr...</b>	
<b>Balance b/fwd</b>	.00	<b>Balance b/fwd</b>	
<b>Due By You</b>	441,499.32	<b>Due By You</b>	