

# ACCFIN SOFTWARE TERMS AND CONDITIONS FOR SKY TAX SMALL PRACTICE EDITION

Please note this version has the same feature set as the system for large practices.

#### SKY TAX FOR SMALL PRACTICES

The purchase of Sky Tax for Small Practices for 60 taxpayers or less is subject to our Licence and POPIA agreement to be found on <a href="https://www.accfinsoftware.com/licence.html">https://www.accfinsoftware.com/licence.html</a>

### PRICE

R7500 inclusive

### PAYMENT

The full payment is to be made upfront or to be made by 2 payments. The 1<sup>st</sup> payment which must be made before we start installation. The 2<sup>nd</sup> payment by the end of the following month.

### INSTALLATION

- Accfin will provide a take-on template for you to input all your client master data which will be imported into Sky Tax.
- One E-Filing Profile will be setup on Sky according to your credentials.
- Accfin will set up an email configuration (account credentials to be provided by you) As well as our standard email headers (changes can be made by you)
- Accfin will provide our standard letter templates
  Changes to the standard letter templates can be made by you.
  If you require us to make these changes, it will be chargeable at our standard rates.
- Conversion of letterheads to your firm's letterhead will be chargeable at our standard rates

## TRAINING

All training will be done by video with a follow up online session with a consultant for 1 hour. It is absolutely necessary for you to run the videos before using support. If additional training time is required it will be chargeable at our standard rates.

#### SUPPORT

Support will be provided during normal business hours by email on AccfinSky Support <a href="mailto:support@accfin.co.za">support@accfin.co.za</a> and our call centre 011-2624033

#### Mark Silberman Director

Version 1

## YOUR ORDER

If you accept the terms and conditions, please sign this page and return to us.

YOUR FIRMS NAME

**YOUR NAME**